

Stonington Planning Board
Minutes 11/19/2020

PRESENT: Renee Sewall, Anna Goff, Diana Turner, Ben Jackson, Roger Bergen
PUBLIC: Evelyn Duncan, Judy Jenkins CEO

Item 1: Update of Shoreline Ordinance

DEP is requiring an update; they have sent us a sample draft with notes for the Boards study. Most involve setback issues. Unfortunately the State has mandated the changes already which is not a common thing to have happened.

Because the meeting was via Zoom it was difficult for Jenkins to explain the changes and for the Board to understand the notes sent. Turner requested that Jenkins provide the Board with printed hard copies with highlighted sections of greater importance to us and also note if there are sections where the draft is more stringent than our present ordinance.

Jenkins will do this when she is in the office on Tuesday and Board members can pick them up for their study.

Sewall will set up another meeting after the Board has had time to look at the draft and compare it to our ordinance.

Meeting adjourned at 6:45PM

Respectively submitted

Evelyn Duncan
Secretary

PASSED BY ZOOM

GOFF, JACKSON + SEWALL

VOTE 3-0

STONINGTON PLANNING BOARD BY-LAWS

I. Membership

The Stonington Planning Board consists of five (5) regular members and two (2) alternate members. These seven (7) individuals comprise the membership of the Board. Appointment terms are (3) years on a staggered basis.

II. Officers and their Duties

- A. The officers of the Planning Board shall consist of a Chair and Vice-Chair. The Secretary, a paid position, shall serve at the pleasure of the selectman.
- B. The Chair shall preside at all meetings and hearings of the Planning Board; shall appoint members to the Standing Committees or Special Committees approved by the Board; designate Alternate members to vote when a Regular member is unable to act because of interest, absence or any other reason satisfactory to the Chair; call special meetings and speak for the Board on policy matters. The Chair has full voting privileges on all matters before the Board.
- C. The Vice-Chair shall act for the Chair in his or her absence.
- D. The Secretary shall keep the minutes and records of the Board and also maintain a file in the town hall. The CEO and or the Chair shall prepare agendas for regular and special meetings. The Chair shall provide notice of meetings to Board members and attend to correspondence of the Board.
- E. All records shall be deemed public and may be available at reasonable times.
- F. Officers shall be elected at the first regular meeting held in March of each year and shall serve for one year with eligibility for re-election.

III. Meetings

- A. Regular meetings will be held on the third Thursday of every month at 6:30 PM in the Town Hall or a designated location.
- B. No meeting of the Board shall be held without a quorum. A quorum consists of three (3) members or alternate members with voting status.

- C. Special meetings may be called by the Chair. It shall be the duty of the Chair to call such a meeting when requested to do so by a majority of the members of the Board. The notice of such a meeting shall specify the purpose of such a meeting and no other business may be considered except by unanimous consent of the Board.
- D. All meetings at which official action is taken shall be open to the general public.
- E. Meetings will be publicized in a local newspaper for 2 weeks prior to the regular meeting as a public notice.

IV. Responsibilities of Members

- A. It is the responsibility of members to attend meetings, serve on committees when appointed by the Chair, participate, and vote on proper business of the Board.
- B. Alternate members shall attend all meetings and participate in proceedings but will vote only if designated by the Chair to sit for a regular member.
- C. More than three (3) unexcused absences in a twelve (12) month period will be cause for requesting the Board of Selectman to rescind the appointment.
- D. Members shall not make official statements for the Board except when authorized by vote of the Board.

V. Order of Business

- A. Action on minutes of previous meetings
- B. Communications
- C. Reports
- D. Old Business
- E. New business
- F. Order of Business may be changed at the discretion of the Chair

VI. Committees

Special committees may be appointed from/by the Board for purposes and terms, of which the Board approves.

VII. Amendments

These by-laws may be amended by no less than three (3) affirmative votes.

Planning Board Meeting
Minutes August 20, 2020

Present: Rene Sewall, Diana Turner, Roger Bergen, Ben Jackson, Anna Goff
Public: Evelyn Duncan, Judy Jenkins CEO, Peter Collier (representing Duarte)

Item 1: Permit application Map 6 Lot 33 Indian Point Road
Matthew Duarte owner

Change of use request; property was an art studio and owner is requesting a one bedroom residential. The property has a 1,500 gallon holding tank for waste and a private well.

Jenkins reported that a one bedroom unit meets State guidelines as far as the holding tank is concerned. The system does have an alarm system which activates when full. Collier reported that he has suggested the future owner pump the tank each year.

Bergen was told the building presently has only the capability of one bedroom and if an addition was added a new permit would be required.

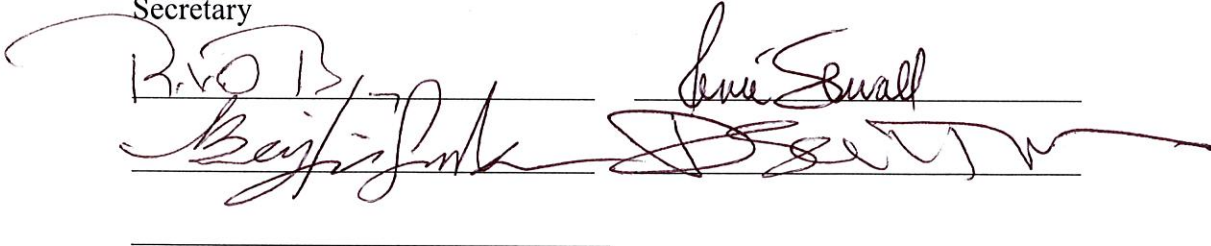
Bergen moved to approve the permit request for a change of use to a one bedroom residence, Goff seconded Vote 5-0

Item 2: Moved Bergen second Turner to approved minutes of last meeting Vote 5-0

Meeting adjourned at 6:45PM

Respectively submitted;

Evelyn K Duncan
Secretary

Handwritten signatures of Rene Sewall and Diana Turner, each on a horizontal line. Below these lines is another horizontal line.

PLANNING BOARD
MINUTES FEBRUARY 20, 2020

PRESENT: Rene Sewall, Ann Foster, Roger Bergen, Ann Goff

PUBLIC: Evelyn Duncan, Leslie (newspaper), Jack Scott, Andrew McCullough
Judy Jenkins CEO

ITEM 1: Minutes January 23, 2020 Moved Foster second Bergen Vote 3-0-1

ITEM 2: Permits

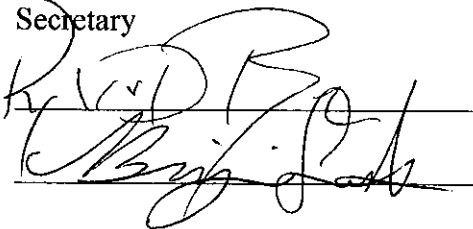
Stonington Lobster Co-op Map 6 Lot 29/31 Drawing presented by Andrew McCullough (engineer). Eliminate an old ramp construct a wall in the tidal zone approximately 158' made of concrete and backfill behind the wall. Permits already received from DEP and Army Corps. Letters were sent to the neighbors and no negative response received. Jenkins has no issues. Wall will clean up property and allow additional parking and provide safer access for large trucks. Moved Bergen second Foster to accept Vote 4-0

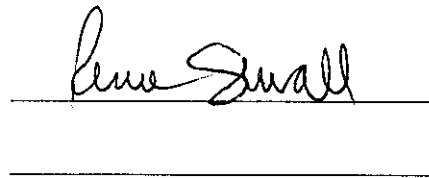
Devils Island Corporation Map 9 Lot 35 Jack Scott represented the shareholders. Reconfigure a bathroom eliminate two bedrooms and make one open living room in "clubhouse building". Create a new cabin beyond the 100' shoreline with two bedrooms and a bathroom. Water and sewer connected to existing services. No trees will be removed from the shoreline. Jenkins has no issues with the permit. Moved Bergen second Foster to accept Vote 4-0

Meeting moved to adjourn at 6:45PM as there was no further business

Respectively submitted;

Evelyn K Duncan
Secretary





Stonington Planning Board
Minutes January 23, 2020

PRESENT: Rene Sewell, Roger Bergen, Ann Foster, Diana Turner, Ben Jackson
PUBLIC: Evelyn Duncan, Judy Jenkins CEO, Perley & Catherine Fraizer

Item 1: After the fact permit Map 4A Lot 71

Cement slab 12 x 22 for patio and change of use of garage to studio apartment on the 4 area lot. No plumbing issues. Permit application was an oversight during an illness. Jenkins has no issue. Moved Bergen second Foster to accept permit Vote 5-0

Item 2: Moved Bergen second Foster to approve June 2019 minutes. Vote 5-0

Item 3: Jenkins reported that the State has changed some of the Shoreland regulations and that she is working to update them and will bring changes to the Board.

There being no further business meeting adjourned at 6:40PM

Respectively submitted;

Evelyn K Duncan
Secretary

Passed
2/20/2020
3-0-1