

Permit Number _____

Town of Stonington Building Permit Application

CEO USE ONLY
Permit Fee _____
Ad Fee _____
Total Paid _____

This is an application only! You may not start your project until the application is complete and the appropriate issuing authority has signed this application and issued a permit.

For more information please contact the **Code Enforcement Officer, Brian Billings** at ceo@stoningtonmaine.org. **Office hours: Friday 12:00 noon – 4:00pm. 207-266-1547**

Checklist for Complete Application

All applications must include:

- ___ **Application:** Complete both pages of this application form and sign on second page.
- ___ **Drawings:** Attach 2 drawings/sketches:
 - #1: plot plan showing exact location of the construction within your lot & distance to property lines, roads, ocean, other structures, etc.
 - #2: sketch or sketches of the floor plans and side views
- ___ **Permit Fee:** Permit fee must be paid prior to review. Please see attached fee schedule.
Automatic 5X permit fee if applying for a permit after construction has begun (in addition to other possible fines)
- ___ **Plumbing Permits:** Depending on your project you may need a septic permit (for new or expanded systems), internal plumbing permit (for new, expanded, or changed internal plumbing and fixtures), and/or a Sanitary District permit (if property is located in SSD service area). Contact Matt Betts, LPI, at: 207-367-2351. Attach a copy of all applicable permits.
- ___ **Other Permits:** Depending on your project, you may need other permits as well, such as from the DEP (for certain projects near the water), Subdivision approval (for lots and structures), etc.
- ___ **Traffic Management:** Depending on your project, the contractor or owner must be aware and acknowledge responsibility for any local or state traffic management issues that may arise from the project.
- ___ **Stonington Sanitary District Permit:** Required if property is located within District service area.
- ___ **FEMA Flood Hazard Permit**

Owner's Name _____ Tel.# _____

Owner's Email Address _____

Owner's Mailing Address _____

Contractor _____ Tel.# _____

Property Street/Area _____

Tax Map _____ Lot _____ Lot Size _____ Feet to shore _____ Closest Distance to Property Line _____

Closest Distance to Road _____ Subdivision [] Yes [] No Structure in Floodplain [] Yes [] No

Project Description _____

Water: Private Well [] or Town Water [] **Septic:** Private System [] or Town Sewer []

Estimated Project Cost _____ Est. Start Date _____ Est. Completion Date _____

SHORELAND ZONE INFORMATION:

(Required if your project is within 250 feet of the ocean or pond)

Current Use _____ Proposed Use _____

Area or size of proposed land uses _____ Lot size _____

Percentage of lot covered by non-vegetated surfaces _____

Shore frontage _____ Road frontage _____

Elevation above 100yr flood _____ Height of proposed structure _____

Shortest distance to lot line _____ Shortest distance to shore _____

Square feet of structure _____ Square feet of expansion _____

Cubic feet of structure _____ Cubic feet of expansion _____

Other _____

Applicant's Signature _____ **Date** _____

Return Completed Application and all Attachments to:

Town of Stonington, PO Box 9 Stonington, ME 04681

Official Use Only

Application Received by Town on _____ **By** _____

Amount of fee \$ _____ **[] Cash [] Check #** _____

CEO Inspections: Prior to Work _____ Final Inspection _____

This application has been:

[] Denied [] Approved [] Approved with the following conditions:

Signature _____ **Title** _____ **Date** _____

Permits must be signed by the Code Enforcement Officer (or Planning Board Chairman in some cases) for permit to be valid. Permits are valid for one year from date of issue. You must have substantially started the project prior to the expiration of the permit. Failure to do so will require another permit and re-payment of the permit fee. "Substantially" means that you must have completed 30% of the permitted structure or use measured as a percentage of total cost.