

Permit Number \_\_\_\_\_

## Town of Stonington Building Permit Application

CEO USE ONLY	
Permit Fee	_____
Ad Fee	_____
Total Paid	_____

This is an application only! You may not start your project until the application is complete and the appropriate issuing authority has signed this application and issued a permit.

For more information please contact the **Code Enforcement Officer, Brian Billings** at [ceo@stoningtonmaine.org](mailto:ceo@stoningtonmaine.org). Office hours: Friday 12:00 noon – 4:00pm. 207-266-1547

### Checklist for Complete Application

All applications must include:

- Application:** Complete both pages of this application form and sign on second page.
- Drawings:** Attach 2 drawings/sketches:
  - #1: plot plan showing exact location of the construction within your lot & distance to property lines, roads, ocean, other structures, etc.
  - #2: sketch or sketches of the floor plans and side views
- Permit Fee:** Permit fee must be paid prior to review. Please see attached fee schedule.  
*Automatic 5X permit fee if applying for a permit after construction has begun (in addition to other possible fines)*
- Plumbing Permits:** Depending on your project you may need a septic permit (for new or expanded systems), internal plumbing permit (for new, expanded, or changed internal plumbing and fixtures), and/or a Sanitary District permit (if property is located in SSD service area). Contact Matt Betts, LPI, at: 207-367-2351. Attach a copy of all applicable permits.
- Other Permits:** Depending on your project, you may need other permits as well, such as from the DEP (for certain projects near the water), Subdivision approval (for lots and structures), etc.
- Traffic Management:** Depending on your project, the contractor or owner must be aware and acknowledge responsibility for any local or state traffic management issues that may arise from the project.
- Stonington Sanitary District Permit:** Required if property is located within District service area.
- FEMA Flood Hazard Permit**

Owner's Name \_\_\_\_\_ Tel.# \_\_\_\_\_

Owner's Email Address \_\_\_\_\_

Owner's Mailing Address \_\_\_\_\_

Contractor \_\_\_\_\_ Tel.# \_\_\_\_\_

Property Street/Area \_\_\_\_\_

Tax Map \_\_\_\_\_ Lot \_\_\_\_\_ Lot Size \_\_\_\_\_ Feet to shore \_\_\_\_\_ Closest Distance to Property Line \_\_\_\_\_

Closest Distance to Road \_\_\_\_\_ Subdivision [ ] Yes [ ] No Structure in Floodplain [ ] Yes [ ] No

Project Description \_\_\_\_\_

**Water:** Private Well [ ] or Town Water [ ]     **Septic:** Private System [ ] or Town Sewer [ ]

Estimated Project Cost \_\_\_\_\_ Est. Start Date \_\_\_\_\_ Est. Completion Date \_\_\_\_\_

**SHORELAND ZONE INFORMATION:**

(Required if your project is within 250 feet of the ocean or pond)

Current Use \_\_\_\_\_ Proposed Use \_\_\_\_\_

Area or size of proposed land uses \_\_\_\_\_ Lot size \_\_\_\_\_

Percentage of lot covered by non-vegetated surfaces \_\_\_\_\_

Shore frontage \_\_\_\_\_ Road frontage \_\_\_\_\_

Elevation above 100yr flood \_\_\_\_\_ Height of proposed structure \_\_\_\_\_

Shortest distance to lot line \_\_\_\_\_ Shortest distance to shore \_\_\_\_\_

Square feet of structure \_\_\_\_\_ Square feet of expansion \_\_\_\_\_

Cubic feet of structure \_\_\_\_\_ Cubic feet of expansion \_\_\_\_\_

Other \_\_\_\_\_

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Return Completed Application and all Attachments to:  
Town of Stonington, PO Box 9 Stonington, ME 04681

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**Official Use Only**

**Application Received by Town on** \_\_\_\_\_ **By** \_\_\_\_\_

**Amount of fee \$** \_\_\_\_\_  **Cash**  **Check #** \_\_\_\_\_

**CEO Inspections:** Prior to Work \_\_\_\_\_ Final Inspection \_\_\_\_\_

**This application has been:**

**Denied**  **Approved**  **Approved with the following conditions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature** \_\_\_\_\_ **Title** \_\_\_\_\_ **Date** \_\_\_\_\_

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Permits must be signed by the Code Enforcement Officer (or Planning Board Chairman in some cases) for permit to be valid. Permits are valid for one year from date of issue. You must have substantially started the project prior to the expiration of the permit. Failure to do so will require another permit and re-payment of the permit fee. "Substantially" means that you must have completed 30% of the permitted structure or use measured as a percentage of total cost.

**Town of Stonington**  
**Building Permit Fee Schedule**  
 Effective February 20, 2024

New Residence ≤ 1500 sq.ft.	\$0.10 per sq.ft.	Blasting Permit	\$100
New Residence 1500 – 2500 sq.ft	\$0.15 per sq.ft	Building Renovation	\$15
New Residence ≥ 2501 sq.ft.	\$0.20 per sq.ft.	Pot Shop	
Addition – use scale fee above		Cell Tower	\$250
Change of Use	\$100	Solar Panel - Roof	\$50
Garage – one story	\$0.10 per sq.ft.	Solar Panel - Ground	\$100
Garage – two story	\$0.15 per sq.ft.	Swimming Pool	\$100
Deck	\$0.10 per sq.ft.	Power Cable Projects	\$50
Shed – small (no larger than 10'x15')	\$25 fixed	Antenna Projects	\$50
Shed – large < 10'x15'	\$50 fixed	Lot Improvement	
Fence ≤ 100 linear ft.	\$10	Housing Development - Apartments	
Fence ≥ 101 linear ft.	\$25	Housing Development – Trailer Parks	
Ramp & Float ≤ 50 ft. total length	\$50	Housing Development – Glamp Grounds	
Dock, Ramp & Float ≤ 75ft. total length	\$100	Housing Development – Camp Grounds	
Pier, Ramp & Float ≤ 100 ft. total length	\$200		
Pier, Ramp & Float ≤ 101 ft. total length	\$400		
Steps to Shore	\$50		
Shore stabilization/rip rap	\$100		
Flood hazard permit	\$50		
Subdivision lots	\$200 per lot		
Commercial – 2500 sq.ft. or less	\$0.20 per sq.ft.		
Commercial – 2501 sq.ft. & up	\$0.30 per sq.ft.		
Tree Removal in the Shoreland Zone	\$25		

Advertising Fee to be assessed for all building permits to cover the newspaper display ad posted once or twice a month \$10 - \$50 depending on the cost of the project.  
 Advertising Fee to be assessed for any ad placed by the Stonington Planning Board for a permit application and public hearing. Usually there are two to four ads placed for each applicant. \$50 - \$75  
 After the fact permits are 5x the normal fee.

